Ozarks Technical Community College

Dual Credit Onboarding Opportunities
Piper Wilson
Director of Dual Credit and High School Admissions

https://academics.otc.edu/dualcredit/
dualcredit@otc.edu
417-447-8198
Dual Credit - Agenda

- Benefits & Enrollment Overview
- MDHE & HLC Policies
- Instructor Resources
- 2017 Dates & Deadlines
- Successful Student Characteristics
- Admission Guidelines
- Registration Steps & Payment
Dual Credit: Why is it Important?

• **High School - MSIP 5**
  – Successful completion Dual Credit (seated) & Dual Enrollment (online) course work
  – Remuneration

• **OTC –College Success & Student Retention**
  – Twice as likely to enroll in college
  – 11% more likely to persist through the second year of college
  – Twice as likely to earn a degree
  – Earn higher GPA compared to non dual credit students (3.13 to 2.97)
  – @OTC - more than 50% enroll in a class after high school
Two Format Options

• **Seated/On-Site**
  – At the high school by an approved high school instructor
  – $35 a credit hour

• **Online**
  – Taught through Canvas by an OTC instructor during a high school block
  – $35 a credit hour, plus $65 online fee

One class, *twice* the credit!*

*One class, twice the credit! denotes that online students receive twice the credit for the same cost as on-site students.*
Let’s Compare!

<table>
<thead>
<tr>
<th>Institution</th>
<th>Tuition</th>
<th>Remuneration</th>
</tr>
</thead>
<tbody>
<tr>
<td>OTC</td>
<td>$35 per credit hour</td>
<td>$25 per credit hour</td>
</tr>
<tr>
<td>MSU</td>
<td>$70 per credit hour</td>
<td>$25</td>
</tr>
<tr>
<td>Drury University</td>
<td>$70 per credit hour</td>
<td>$15</td>
</tr>
</tbody>
</table>
Remuneration = Money Back

- OTC Dual Credit remunerates (gives back) $25 per credit hour for students who successfully complete seated classes - after final grades entered/submitted by instructor

- High school determines . . .
  - pay instructor
  - pay for textbooks/materials
  - administrative costs
Let’s Compare!

• Dual Credit Tuition
  o $35 per credit hour, plus $65 online fee
  o 3 credit hour seated = $105
  o 3 credit hour online = $170

• OTC Tuition
  o In-district, 3 credit hour = approx. $475
  o Out-of-district, 3 credit hour = approx. $600

Savings = $370 to $495, per class!
This fall . . .

- 72 total schools
- 43 offer online classes
- 26 offer seated/on-site classes
- Some combination of both
- Homeschool & private school
## Enrollment Trends*

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>12/FA</td>
<td>145</td>
</tr>
<tr>
<td>13/SP</td>
<td>173</td>
</tr>
<tr>
<td>13/FA</td>
<td>162</td>
</tr>
<tr>
<td>14/SP</td>
<td>210</td>
</tr>
<tr>
<td>14/FA</td>
<td>488</td>
</tr>
<tr>
<td>15/SP</td>
<td>539</td>
</tr>
<tr>
<td>15/FA</td>
<td>442</td>
</tr>
<tr>
<td>16/SP</td>
<td>692</td>
</tr>
<tr>
<td>16/FA</td>
<td>573</td>
</tr>
<tr>
<td>17/SP</td>
<td>766</td>
</tr>
</tbody>
</table>
Dual Credit – Onboarding Steps

3 Steps!

1. Review, sign & return Partnership Agreement to dualcredit@otc.edu
   a. If district covers tuition & fees—sign & return School Payment Authorization
   b. If interested in teaching dual credit—complete Instructor Application Process

2. Provide contact information, requested courses & number of students to expect

3. Students complete admission steps

   • Marketing Tools Provided! – Website, Parent Letters, Flyers, etc.
Dual Credit – Onboarding Steps

3 Steps!

1. Review, sign & return Partnership Agreement to dualcredit@otc.edu
   a. If district covers tuition & fees—sign & return School Payment Authorization
   b. If interested in teaching dual credit—complete Instructor Application Process

2. Provide contact information, request courses & number of students to expect

3. Students complete admission steps

   • Marketing Tools Provided! – Website, Parent Letters, Flyers, etc.
Accreditation & Policies

• Accredited by Higher Learning Commission (HLC)

• Missouri Department of Higher Education (MDHE)
HLC & MDHE

• Academic Integrity
  – Educational objectives alignment
  – Standard assessment
  Proctored Event
  – Common textbook/materials

• Instructor Requirements/Credentials

• Transferability
Transfer Credits

Applicants for admission, who attended other colleges or universities, are responsible for submitting their official transcripts from each institution directly to the admission office.

OTC will consider credit from institutions accredited by an agency recognized by the U.S. Department of Education. In addition to accepting all credit from regionally accredited institutions.

Use the Transfer Equivalencies Guide to see how your credit may transfer to OTC. Click here to see what makes transcripts official.
Dual Credit – Onboarding Steps

3 Steps!

1. Review, sign & return Partnership Agreement to dualcredit@otc.edu
   a. If district covers tuition & fees–sign & return School Payment Authorization
   b. If interested in teaching dual credit-complete Instructor Application Process

2. Provide contact information, requested courses & number of students to expect

3. Students complete admission steps

   • Marketing Tools Provided! – Website, Parent Letters, Flyers, etc.
Dual Credit – Onboarding Steps

1. School Payment Authorization (PA)
   Required if high school is paying tuition & fees

   • Student Pay & School Pay Options:
     1. High school pays for tuition & fees (PA required)
     2. High School pays for tuition & fees, plus books (PA required)

     3. High school pays for books (no PA)
     4. Students pay for tuition & fees, plus books (no PA)

🌟 No checks!
3 Steps!

1. Review, sign & return Partnership Agreement to dualcredit@otc.edu
   a. If district covers tuition & fees—sign & return School Payment Authorization
   b. If interested in teaching dual credit—complete Instructor Application Process

2. Provide contact information, requested courses & number of students to expect

3. Students complete admission steps

   • Marketing Tools Provided! – Website, Parent Letters, Flyers, etc.
Dual Credit Programs: Your Future Success Begins Today

Eligible high school, home school and private school students participate in OTC classes to earn high school and college credits, at their high school or online, during the fall and spring semesters.
Instructor Requirements

Thank you for your interest in teaching Dual Credit with OTC! Before completing the Dual Credit application process below, review course descriptions and compare your experiences with instructor credentialing requirements to ensure potential course offerings and instructor credentials align with OTC standards.

Dual Credit instructors must be able to follow OTC policies and procedures. Students in dual credit classes are held to the same academic standards and expectations as post-secondary students. Learning objectives, grading criteria, and textbooks for Dual Credit classes will be the same as course sections at OTC.

Required Application Documents

- Deadlines
- Next Steps
- Instructor Resources
HLC & MDHE - Instructors

- If in doubt, APPLY!
  - ENG & HST
  - Not all course evaluations the same
  - Gen Ed V Tech Ed

- Same Resources as OTC Instructors
  - Department Chair/Lead Instructor Support

- Instructor Evaluation
  - Once a year for first two years
  - Once every two years thereafter
Dual Credit – Onboarding Steps

3 Steps!

1. Review, sign & return Partnership Agreement to dualcredit@otc.edu
   a. If district covers tuition & fees–sign & return School Payment Authorization
   b. If interested in teaching dual credit-complete Instructor Application Process

2. Provide contact information, requested courses & number of students to expect

3. Students complete admission steps

   • Marketing Tools Provided! – Website, Parent Letters, Flyers, etc.
Course Offerings

• **Dual Credit**
  - Approved Instructor or Counselor requests approved courses each semester
    - If approved for a year long class, begin teaching the OTC curriculum, objectives, and utilizing the approved textbook in the fall semester
    - Students start the admission steps late in the fall semester, then pay tuition and earn the college credit in the spring semester

• **Online through Dual Credit**
  - Counselor Requests Courses & Seats
    - High school determines class period for students to participate, with proctor
    - Students follow OTC Calendar & Schedule

*High School determines how college credit transfers to HS credit*
Online Class Options

- ART 100 Art & Experience
- ART 105 Art History: Renaissance through Contemporary
- BUS 115 Personal Finance
- CHM Chemistry – New Options in 18/FA
- CIS 101 Technology & Digital Literacy
- ENG 101 Composition I
- ENG 102 Composition II
- HST 120 US History: First Americans to Civil War
- HST 130 US History: Reconstruction to Present
- MTH 128 Contemporary Math
- MTH 130 Algebra
- PHY 105 Introduction to Physics
- PHY 110 Introduction to Geology
- PHY 115 Introduction to Astronomy
- PLS 101 American Government & Politics
- PSY 110 Introduction to Psychology
- SOC 101 Introduction to Sociology
- SPN 101 Beginning Spanish I
- SPN 102 Beginning Spanish II

http://academics.otc.edu/dualcredit/online-dual-credit-courses/
Dual Credit – Onboarding Steps

3 Steps!

1. Review, sign & return Partnership Agreement to dualcredit@otc.edu
   a. If district covers tuition & fees—sign & return School Payment Authorization
   b. If interested in teaching dual credit—complete Instructor Application Process

2. Provide contact information, requested courses & number of students to expect

3. Students complete admission steps
   - Marketing Tools Provided! – Website, Parent Letters, Flyers, etc.
Successful Students

You’re ready. Why wait?

• Enjoy challenges and finding solutions
• Self-motivated
• Strong study skills & test taking ability
• Inquisitive, analytical

Acceleration
Cost & Savings
College Success
Recommendations for Enrollment

You’re ready. Why wait?

- 16 Years Old
- Parent/Guardian Permission
- Guided Self-Placement
- 3.0 GPA
Dual Credit Programs: Your Future Success Begins Today

Eligible high school, home school and private school students participate in OTC classes to earn high school and college credits, at their high school or online, during the fall and spring semesters.
Admission Guidelines – Online in Dual Credit

- 3.0 cumulative high school grade point average
- Satisfactory guided self-placement for English and math
- 16 years of age
- Recommended by the high school counselor and/or principal
- Parent permission

https://academics.otc.edu/dualcredit/student-admission-guidelines/
Admission Guidelines – Dual Credit

- 11<sup>th</sup> or 12<sup>th</sup> grade student with a grade point average (GPA) of 3.0 (on a 4.0 scale) or higher
- 11<sup>th</sup> or 12<sup>th</sup> grade student with a GPA between 2.5-2.99 and recommended by the high school principal and/or his/her official designee
- 10<sup>th</sup> grade student with a 3.0 GPA or higher and recommended by the high school principal and/or his/her official designee
- 9<sup>th</sup> grade student with a 3.0 GPA or higher, 90<sup>th</sup> percentile or above on the ACT or SAT, and recommended by the high school principal and/or his/her official designee

https://academics.otc.edu/dualcredit/student-admission-guidelines/
Admission Steps

✓ Speak with your High School Counselor
✓ **Apply for Admission** – online OTC application
✓ Guided Self-Placement – English & math
✓ **Class Registration Form** – no fax!

Textbooks

✓ Make Payment – myOTC Quikpay or Payment Plan

http://academics.otc.edu/dualcredit/otc-dual-credit-checklist/

Not the same thing!
Hi, You've arrived at MyOTC!

Choose a category to get started.

- **Student Planning**
  Here you can see your program requirements, contact your academic advisor, plan for future semesters and register for classes.

- **Grades**
  Here you can view your grades by term.

- **Graduation**
  Here you can apply for graduation.

- **Enrollment Verifications**
  Here you can view and request an enrollment verification.

- **Transcript Requests**
  Here you can request an official transcript and view the status of prior requests.

- **Student Accounts**
  Here you can view your account activity, monthly statements, and payment options.

- **Financial Aid**
  Here you can access financial aid data, forms, etc.

- **Tax Information**
  Here you can change your consent for e-delivery of tax information.

- **Employee**
  Here you can view your tax form consents and your banking information.

- **Employee Resources**
  Here you can view available OTC Employee resources.

- **Advising**
  Here you can access your advisers and provide guidance & feedback on their academic planning.

- **Faculty**
  Here you can view your active classes and submit grades and waivers for students.
Username & Password

- Students & Instructors
- Username always the same
- Passwords reset every 120 days!
- PASS system – Reset your own password
  - password.otc.edu
- Help Desk – 417-447-7548
Welcome to OTC Student Resources.

Whether you're seeking homework help, personal support or job opportunities, we've got your back. Use the links below to explore how OTC's student resources can help you.

- Library
- Tutoring Center
- Writing Center
- Counseling Services
- Career Services
- Career Coach
- Veterans & Military Services
- Disability Support
- Honors Program
- Computer Help
- OTC Bookstore
- Student Needs

Have a question? Click here to contact the appropriate team member.
Payment

- 24/7 access to view through myOTC
- Online Payment - Quickpay or Payment Plan – search by term
- Pay in Person
- No Mailed Checks or Mailed Paper Bills
- Payment reminders emailed to students & parents
- Dis-enrollment for non-payment
Sample Dates

- Online class registration deadline: August 16
- Online sites open and classes begin: August 21
- **Seated class registration deadline: September 13**

- 100% refund/no bill if drop before August 27
- 50% refund/half bill if drop between August 28 to September 3
- No refunds/full bill if drop after September 3
- **Billing posted: October 4**
- **Payment deadline: November 13**

- Midterm grades posted: October 20
- Last day to drop or withdrawal with W on transcript: December 8
- Final grades due: December 18

[http://academics.otc.edu/dualcredit/dual-credit-instructors/](http://academics.otc.edu/dualcredit/dual-credit-instructors/)
Early Start v. Dual Credit

• SUMMER BREAK!
• Or, for students who want to add classes in fall or spring
• More class options – not offered at HS or online
• Seated classes at an OTC campus or centers or online
• Students are treated like Freshmen, no partnership
• Regular OTC tuition
OTC High School Programs

• Dual Credit

• Early Start

• Dual Graduation

• Career Center

• Middle College

• Fast-Track**

• Articulated Credit

http://academics.otc.edu/highschool/
Piper Wilson
Director of Dual Credit and High School Admissions

https://academics.otc.edu/dualcredit/
dualcredit@otc.edu
417-447-8198
MSCA Conference Announcements

• For all conference related information, download the Conference Yapp App. The Yapp ID is MSCA17.
• Please complete the Workshop Evaluation: http://tinyurl.com/mscaworkshop17
• Please complete the Full Conference Evaluation: http://tinyurl.com/MSCAeval17
• Support this year’s Annual Project through raffles, Monday reserved seating, Monday power hour, poker run, project walk, and service project.
• Visit exhibitors and the MSCA promotions booth in Windgate Hall.
• Make plans to participate in evening activities:
  • Hospitalities from 7:30 to 9:30 p.m.
  • Dance Celebration beginning at 9:30 p.m.
• For more information on MSCA, like us on Facebook (mymasca) and follow us on Twitter (@myMSCA).